

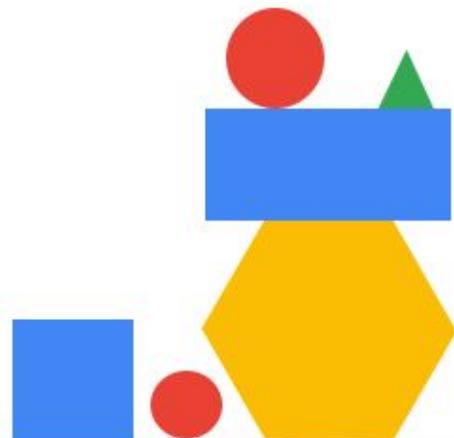
Skills Ignition SG

A Grow with Google PROGRAM

Skills Ignition SG Job Portal Guide

Singapore

Last updated 14th March 2022



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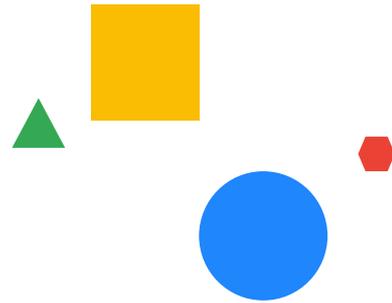
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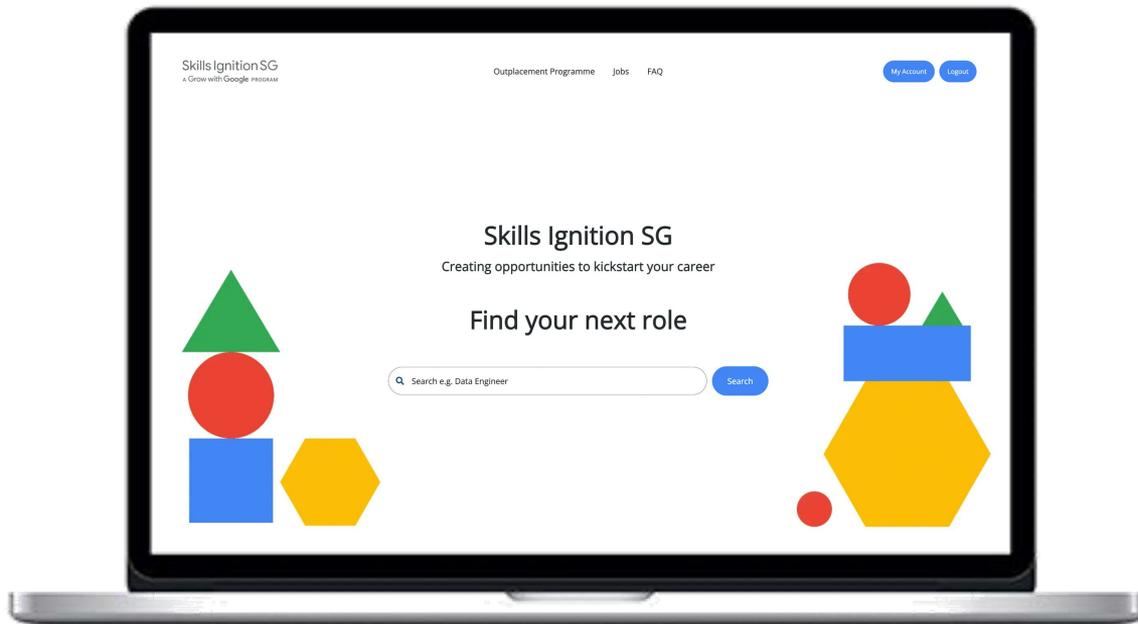
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FAQs



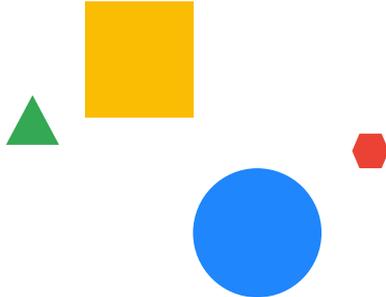
This guide has been created to help you get the most out of the job portal



Account set up

The Invitation

- You will receive an email invitation from your course provider or 33 Talent
- Click on the job portal invite
- You'll be taken to this screen where you can complete registration



Register below

* First Name

* Last Name

* Email

Contact Number

* Password

* Password Confirmation

* I confirm that I am a participant of Skills Ignition SG

You agree to the Terms & Conditions *

Register

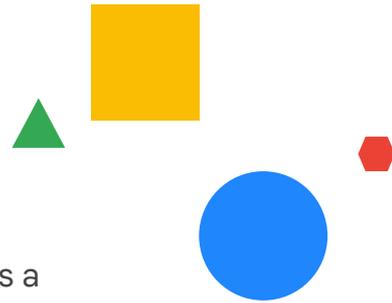
My Account

After setting up your profile, you will be taken to your Skills Ignition SG job portal dashboard.

The screenshot shows the Skills Ignition SG job portal dashboard. The header includes the logo "Skills Ignition SG A Grow with Google PROGRAM", navigation links for "Outplacement Programme", "Jobs", and "FAQ", and buttons for "My Account" and "Logout". The main navigation bar has tabs for "Overview", "Profile", "Jobs", and "Activity". The dashboard is divided into several sections:

- Profile:** Features a profile picture of Joanna Cockle, her name, email address (jo@33talent.com), and an "Edit profile" button. An annotation "Add a photo to your profile here" points to the profile picture.
- My CVs:** Shows a list of CVs, currently containing "Dream Job pdf.pdf" with a "Browse files" button. An annotation "Add your CV here to apply for jobs quickly" points to the "Browse files" button.
- My Documents:** Shows a "No documents available" message and a "Browse files" button.
- My Cover Letters:** Shows a "No cover letters available" message and a "Browse files" button.
- Suggested Jobs:** Lists three job opportunities from Omnicon Media Group and one from Pixel Mechanics. An annotation "View suggested jobs here" points to the job list.

Email Confirmation



You will receive a confirmation email that your registration has been successful, which includes a link to the [Candidate Registration Form](#).

If the email does not arrive promptly, check your junk folder and mark as 'safe sender' for future mail.

Skills Ignition SG
A Grow with Google PROGRAM

Dear Joanna,

Thank you for registering for the Skills Ignition SG Outplacement Programme! You will have access to career clinics, fairs, and more – designed to power-up your job search, and help you ace your interviews this year.

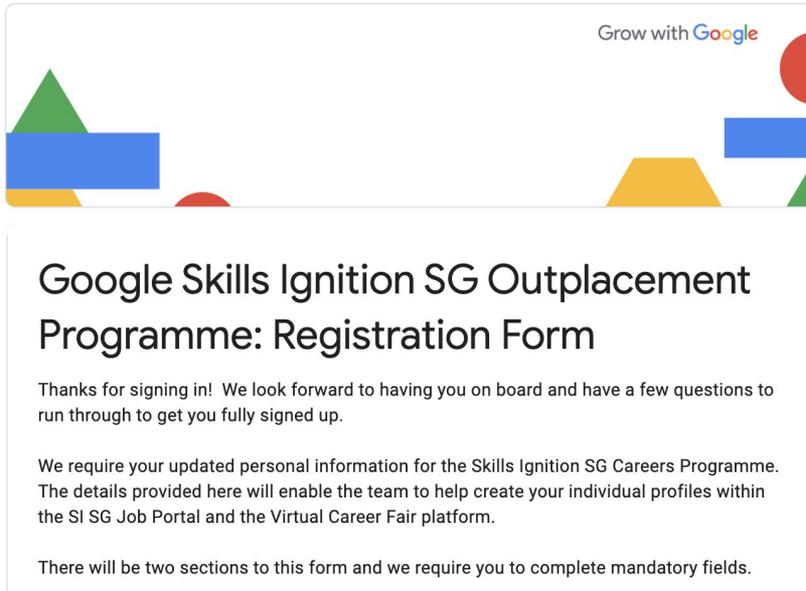
You can get a head start on registration for the careers fair, and headhunters, by [completing this form](#). If you've done this already, please ignore this email.

Best regards,

Skills Ignition SG Outplacement team

Candidate Registration Form

This is your opportunity to tell us about yourself, your experience and your salary expectations. The information you provide allows the team at Skills Ignition SG to actively seek out jobs you could be interested in.



Grow with Google

Google Skills Ignition SG Outplacement Programme: Registration Form

Thanks for signing in! We look forward to having you on board and have a few questions to run through to get you fully signed up.

We require your updated personal information for the Skills Ignition SG Careers Programme. The details provided here will enable the team to help create your individual profiles within the SI SG Job Portal and the Virtual Career Fair platform.

There will be two sections to this form and we require you to complete mandatory fields.

Note: Please ensure you complete this step before applying for jobs to give potential employers a better picture of you

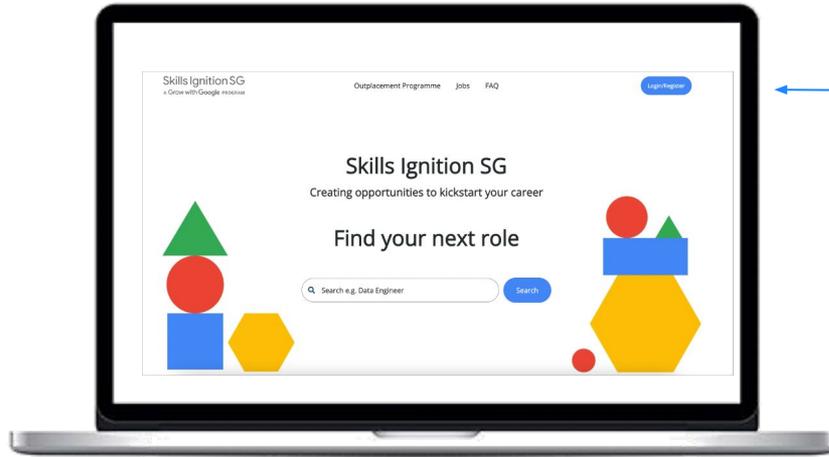
You can update your responses on this form at any time

[Candidate Registration Form](#)

Finding & applying for jobs

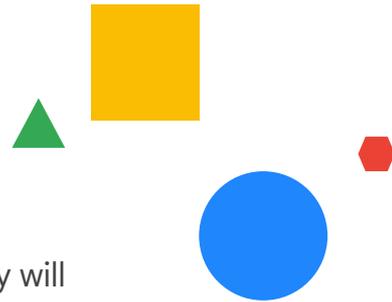
Logging In

You can return to the job portal at www.sisgcareers.com and sign in using the button in the top right corner.



← Sign in here

Job Board



Click the 'Jobs' tab to navigate to all jobs. You can view jobs, or save them to apply later - they will then appear under 'saved jobs' in your dashboard. You can filter by business sector or job types or **search for key skills in the search bar.**

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Outplacement Programme Jobs FAQ

Dashboard Logout

► BUSINESS SECTORS
► JOB TYPES

Job title or keywords Location Search

All jobs everywhere

Found 16 jobs

Posted about 6 hours ago

Wilmar - Data Analyst New

Singapore

Wilmar International Limited, founded in 1991 and headquartered in Singapore, is today Asia's leading agribusiness group. Wilmar is ranked amongst the

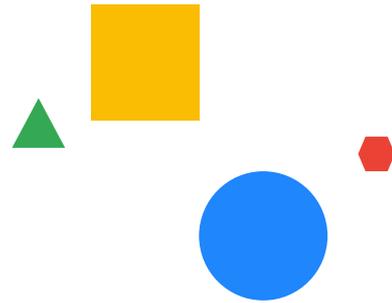
Posted about 6 hours ago

Wilmar - Engineer, End User Computing (EUC) New

Singapore

Wilmar International Limited, founded in 1991 and headquartered in Singapore, is today Asia's leading

Applying For Jobs



Once you navigate to a particular job you'll be able to read the full job description, from here you have 2 options - 'Apply now' or 'Save this job for later'.

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[Outplacement Programme](#) [Jobs](#) [FAQ](#)

[Dashboard](#)

[Logout](#)

[← Back to job search](#)

SP Group - Data Engineer

Location:	Singapore
Business sector:	Data Engineering with Machine Learning Fundamentals
Salary:	S\$3500 to S\$5800
Job reference:	468921
Published:	about 6 hours ago

SP Group is a leading utilities group in the Asia Pacific, empowering the future of energy with low-carbon, smart energy solutions for its customers. It owns and operates electricity and gas transmission and distribution businesses in Singapore and Australia, and sustainable energy solutions in Singapore and China.

[Apply now](#)

[★ Save this job for later](#)

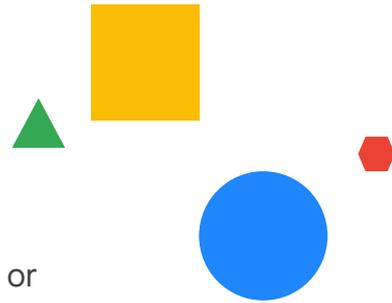
Latest Jobs

[Wilmar - Data Analyst](#)

Location: Singapore
Job salary: S\$ 6000 to S\$ 8000

Wilmar International Limited, founded in 1991 a...

Applying For Jobs



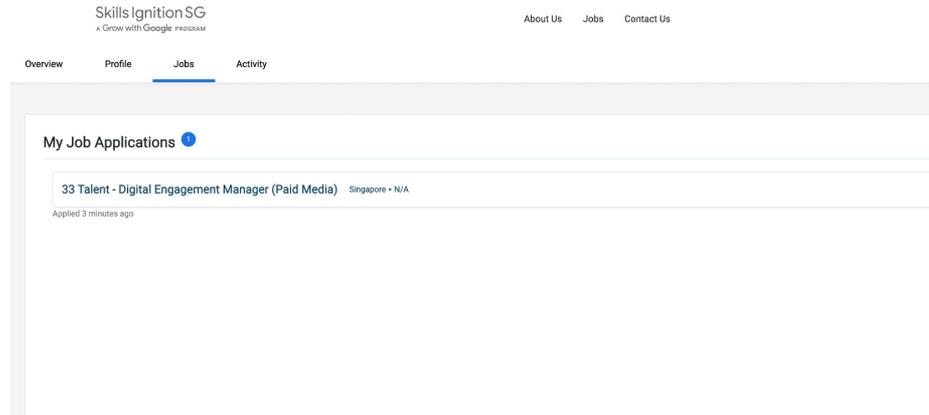
Once you've applied for a job, you can navigate back to the job board to continue your search or view your dashboard, where you can view jobs that you've applied to.

Your application has been sent!

Thank you for applying for **33 Talent - Digital Engagement Manager (Paid Media)**.

We have just sent you an email with information to complete your account!

[← Return to Job Search](#) | [Find Similar Jobs](#) 📧



Confirmation of Application



After a short while you'll receive an email confirming your application. Don't forget to fill out the [Candidate Registration Form](#) if you've not already done this.

Thank you for applying for the Wilmar - Data Analyst role Kenny Ho Inbox x



sisgcareers@33talent.com via sendgrid.net
to me ▾

1:16 PM (7 hours ago)

Skills Ignition SG
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Hi Kenny Ho Testing,

Thank you for applying for the Wilmar - Data Analyst role. Your CV has been forwarded onto one of our Consultants for review.

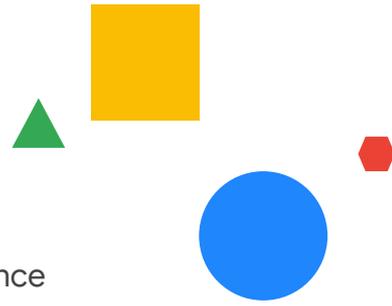
Should you require any further assistance, please don't hesitate to call.

Best regards,

Skills Ignition SG team

Checking the status

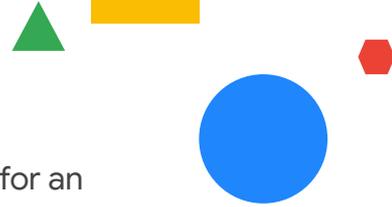
Checking job status



To see which jobs you've already applied for, navigate to 'Jobs' at the top of your dashboard. Once jobs are filled or expired, they will disappear.

The screenshot shows the Skills Ignition SG dashboard. At the top, the logo 'Skills Ignition SG' is displayed with the tagline 'A Grow with Google PROGRAM'. To the right are links for 'About Us', 'Jobs', and 'Contact Us'. Below the logo, there are navigation tabs for 'Overview', 'Profile', 'Jobs', and 'Activity', with 'Jobs' being the active tab. The main content area is titled 'My Job Applications' with a notification icon. A single job application is listed: '33 Talent - Digital Engagement Manager (Paid Media)' located in 'Singapore • N/A'. Below the job title, it indicates 'Applied 3 minutes ago'.

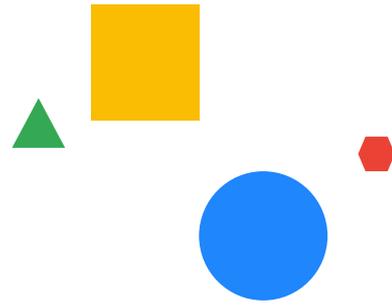
Following up



- Once you have applied for a job, you receive email updates when either (A) you are invited for an interview, or (B) the position has been filled.
- Applications for positions that have been filled will no longer be visible on your list of job applications.

FAQs

FAQs



What if I missed the invitation to register?

You can still register using [this link](#) . Don't forget to also complete the [Candidate Registration Form](#)

What happens after I apply for a job?

Your application will be reviewed by the recruitment team and Hiring Manager. If you are shortlisted for the role, you will be reached by a representative from the company

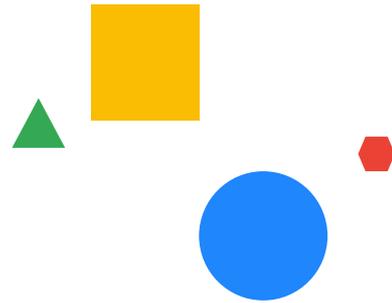
What if I missed completing the form before applying for an opportunity?

For an application to be processed you will need to [complete the form](#) as requested

What if I no longer want to participate in this platform and wish for my data to be erased?

You are given the option to delete your information within your main dashboard page

FAQs



Why do I have to re-upload my CV when I apply for a job?

We encourage you to cater your CV to the job(s) you are applying for

What if I want to update my CV after I've submitted the Candidate Registration Form?

You can edit the form anytime, including attaching an updated CV, by clicking back into the [Candidate Registration Form link](#)

What if I need to get hold of someone for help with the portal?

Email sisgcareers@33talent.com or call +65 6653 4800 Monday - Friday between 9am-6pm

Why can't I reset my password?

The most common reason is that passwords must contain at least 10 characters with at least one capital letter, one lower case letter, one number and one special character. Please try this first. If you are still having problems contact us on sisgcareers@33talent.com for help